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Health and Safety Committee - Minutes

Tuesday, October 10, 2018
OECTA Office – 4:30 pm

1. ATTENDANCE: Chris Stockie, Dorothea Kruger, Patrick Etmanski, Ed Wyse, Simon Dallimore, Alison Batiste, Leann Minutillo, Michelle Soulard, Jeannette Cowan

2. CONSIDERATION OF AGENDA:

Motion: Chris / Michelle

"That the agenda of the Health and Safety Committee meeting of October 10, 2018 be approved as received."

CARRIED

3. CONSIDERATION OF MINUTES:

Motion: Dorothea / Michelle

"That the minutes of the Health and Safety Committee meeting of May 15, 2018 be approved as received."

CARRIED

4. Election of Chairperson: (not active member of Unit Executive)
Chris Stockie

5. Appointment of Secretary: (any member of committee)
Leann Minutillo

6. Mandate of the committee
The mandate - 1.6.3.3 **Health and Safety Committee** was reviewed. No additions were suggested.

7. Status reports from action items of last meeting:
+ Chris will check the date of her meeting with the MOL and let Cathy know.
+ Patrick will check with other OECTA units re: H&S reps on other unit executives, (i.e. if there is release time provided, honorarium, title, etc.)

8. New Business:
i) *Budget* - $838 was spent last year. $1006.08 has been spent so far this year. In the summer Dorothea's took a H&S course.

Motion: ***Patrick / Michelle***

"That the Health and Safety committee request an increase to their budget line to $2000."

CARRIED

ii) *Golden Horseshoe* - Patrick requested release time for Dorothea, for November 16, 2018 (a WCDSB PD day for Math) and May 3, 2019. Chris can only attend the May event.

iii) *Health and safety dinner* - approved spending $280 dollars for a table of 8 on Thursday, November 22nd. A table will be booked. Attending: Dorothea, Leann, Alison, Chris, Ed, Simon, Heather?. Ed to find more people to attend.
update: Heather and Dorothea are unable to attend, Mike D will be attending.

iv) *Status of Grievance* – Patrick met with David Dolan today re: grievance for a lack of release time being provided for WIT inspections. It has been written but not filed. We are still working out details - names and locations will be needed from OECTA WIT members who are not provided time during the work day to complete monthly inspections. In order to assure proper protocols are being followed at each school, info needs to be shared with Staff Reps so they understand and can share with their school members. HOW?

-A 2018-2019 list of OECTA members of the WIT will be created. Patrick will ask principals to provide names of Health and Safety rep names, OECTA reps will be asked to provide names from their schools. At the next JHSC Chris / Dorothea will ask Denise Francis for a current list of WIT members which can be updated throughout the school year. This will help to make sure all of the lists are aligned.

(v) *Feedback from the join health and safety meeting* -The atmosphere was more positive and less aggressive. At the JHSC, Dorothea / Chris will keep revisiting the need to provide time during the school day to complete WIT inspections. This has been recorded in the minutes.

- Dorothea will forward the Violent Incident Reports to Simon so that it can go into a shared file at the OECTA office.

- At the Next JHSC Meeting Chris / Dorothea will ask:

  - When Violent Threat Risk Assessment are completed

  -Data about the number of Violent Threat Risk Assessments completed last year

  -A list of Current WIT Team members

(vi) *Air quality issues at St. Mark and St. Teresa of Calcutta* – the Joint Health and Safety committee was unaware that these schools have ongoing issues? Air Quality Testing was done at St. Teresa on Sept 4 (Simon has a copy); air flow issues at St. Mark. The JHSC should be informed when testing is being done and copies of all testing should be posted on the school's H & S board.

<u>Next Meeting Date(s):</u>

JHSC	OECTA H&S
Nov. 8	Nov. 27
St. Benedict Skybox	4:15 at the OECTA office___

11. <u>ADJOURNMENT</u>:

Motion: ***Chris / Alison***

"That the meeting be adjourned at 5:25 p.m." ***CARRIED***